

BILBREY

Construction, Inc.

SUBCONTRACTOR PREQUALIFICATION FORM

Return completed form and attachments to
prequal@bilbrey-construction.com or fax to 937-228-8751

GENERAL INFORMATION:

Company _____ Federal ID # _____
Address _____ Year Business Started _____
City _____ State _____ Zip _____
Company Phone _____ Fax _____
Website: _____ Union: Yes _____ No _____
Main Contact/Title _____ Phone _____
Main Contact Email _____
Bid Contact/Title _____ Phone _____
Bid Contact Email _____

ORGANIZATION:

Business Type: Corporation _____ Partnership _____ Sole Proprietorship _____ Other _____

Provide Name of Parent Company, if applicable _____

Provide Number of: Office Staff _____ Field Supervisors _____ Field Staff _____

Check Applicable certification(s) – Attach certificate for each. If applicable:

____ MBE – Minority Business Enterprise ____ SBE – Small Business Enterprise
____ VOSB – Veteran Owned Small Business ____ WBE – Women Owned Business
____ EDGE – Encouraging Diversity, Growth & Equity ____ Native American/Indian Tribe
____ Other - _____

LEGAL INFORMATION:

1. Are there any judgments, claims, arbitration proceeds or suits pending/outstanding against your firm, its officers, or principals?

_____ Yes _____ No

2. Has your company field any lawsuits or requested arbitration or mediation with regard to construction contracts within the last three (3) years?

_____ Yes _____ No

3. Has your company or any organization with which your officers were involved during the last three (3) years ever been in a bankruptcy or a voluntary or involuntary reorganization?

_____ Yes _____ No

****If you answered YES to any of the above questions, please attach an explanation****

FINANCIAL INFORMATION:

Annual Volume: What was the average annual revenue for work completed in the last three (3) years and what is the current year's forecasted revenue?

This Year's Forecasted Revenue	\$ _____	Year _____
Last Year's Revenue	\$ _____	Year _____
Two Years Ago Revenue	\$ _____	Year _____
Three Years Ago Revenue	\$ _____	Year _____

To prequalify for a contract of any value, attach copies of your most recent annual financial statements (balance sheet and income statement). If your annual statements are more than six months old, please also include your most recent quarterly financial statement. Bilbrey Construction uses this information strictly for prequalification purposes and will not disclose this information to any third party.

SAFETY:

OSHA Record:

Has your firm had any OSHA citations, fines or jobsite fatalities within the most recent three (3) years? _____ Yes _____ No

If yes, please attach a detailed description of the incident, including location, date, type or inspection, standard(s) cited, violation type (other, serious, repeat, willful), current status and steps taken to prevent a recurrence.

SAFETY (Continued):

Workers' Compensation:

Please list your firm's workers' compensation experience modification rate (EMR) for the last three (3) years and attach written documentation from your insurance broker confirming these rates.

Year	_____	Rate	_____
Year	_____	Rate	_____
Year	_____	Rate	_____

OSHA 300 Log Information:

List the last three (3) years of information below.

Year	_____	_____	_____
# of Fatalities	_____	_____	_____
# of Cases Days Away from Work	_____	_____	_____
# of Job Transfer or Restriction	_____	_____	_____
# of Other Recordable Cases	_____	_____	_____
Employee Hours Worked	_____	_____	_____

EXPERIENCE:

List below the primary categories of work your firm performs. If possible, list the applicable Division code for your work:

Preferred contract size:

_____ Up to \$10K	_____ Up to \$50K
_____ Up to \$100K	_____ Up to \$250K
_____ Up to \$500K	_____ Up to \$1M
_____ Up to \$5M	_____ Up to Other _____

Geographic Areas of Work (state, region): _____

CONSTRUCTION REFERENCES:

Provide four customer references below. Each reference should be from a different general contractor. These references should be for work completed in the last three (3) years and should be representative of the work you are trying to prequalify for now.

1. Project Name	_____
General Contractor	_____
Contact Name	_____
Contact Email	_____
Contact Phone	_____
Subcontract Value	_____
2. Project Name	_____
General Contractor	_____
Contact Name	_____
Contact Email	_____
Contact Phone	_____
Subcontract Value	_____
3. Project Name	_____
General Contractor	_____
Contact Name	_____
Contact Email	_____
Contact Phone	_____
Subcontract Value	_____
4. Project Name	_____
General Contractor	_____
Contact Name	_____
Contact Email	_____
Contact Phone	_____
Subcontract Value	_____

REFERENCES:

Banking

Bank Name _____ Contact _____
Phone _____

Insurance

Attach current copy of your general insurance certificate and workers' compensation certificate.

Suppliers

Supplier _____ Phone _____
Email _____ Fax _____
Supplier _____ Phone _____
Email _____ Fax _____
Supplier _____ Phone _____
Email _____ Fax _____

SIGNATURE:

By signing this form, I certify that the information provided therein is accurate, correct and true. By submitting a valid bid, the subcontractor or vendor authorizes Bilbrey Construction, Inc. to obtain a written or oral credit report on the subcontractor's business entity from any credit reporting agency. The subcontractor authorizes any bank, commercial business or vendor which whom the subcontractor has current or inactive experience to give any and all necessary information to Bilbrey Construction, Inc., which will assist Bilbrey Construction, Inc. in the evaluation of the subcontractor. The subcontractor further authorizes Bilbrey Construction, Inc. to reinvestigate the status of the subcontractor from time-to-time as Bilbrey Construction, Inc. deems necessary.

Printed Name _____

Signature _____

Title _____ Date _____

Prepared by _____